

Sample-this form needs to be on Developer/Builder's Letterhead

DEVELOPER/BUILDERPRESALES CERTIFICATION

The undersigned hereby certifies that in lieu of providing (1) Copies of sales agreements and evidence that a mortgagee has issued approval; **or** (2) Evidence that units have closed and are occupied; the Developer/Builder has attached to the signed and dated certification, a list documenting all units sold, under contract or closed (i.e. an Excel spreadsheet). This information will be used to document the required minimum presale requirements of 50 percent.

Signature & Title of Authorized Representative

Date

Title 18 U.S.C. 1014, provides in part that whoever knowingly and willfully makes or uses a document containing any false, fictitious, or fraudulent statement or entry, in any matter in the jurisdiction of any department or agency of the United States, shall be fined not more than \$1,000,000 or imprisoned for not more than 30 years or both. In addition, violation of this or others may result in debarment and civil liability for damaged suffered by the Department.