



Request for Change in Loan Terms/ Fees

A Request for Change in Loan Terms/ Fees must be completed for each loan term change or fee increase request.

A revised 1003 à]] !c * / 2004 must accompany each request.

All change requests must be received by Ross Mortgage within 1 business day of the changed circumstance or ability to change fees may be lost.

Broker Name: _____

Borrower(s) Name(s): _____

Property Address: _____

Loan Number: _____

(Check applicable boxes below.)

The undersigned, has received a request from the Borrower(s) for a change in loan terms.

Description of Borrower's request:

Date of borrower's request: _____

The loan referenced above is changing from "float" to "lock"

Date of lock event: _____

The undersigned has obtained information regarding the Borrower's loan that will result in a changed circumstance under RESPA section 3500.2

If information is received via Appraisal, broker must upload the appraisal to the website within 1 business day of receipt.

Changed circumstances as defined in § 3500.2 are: (1) Acts of God, war, disaster, or other emergency; (2) Information particular to the borrower or transaction that was relied on in providing the GFE and that changes or is found to be inaccurate after the GFE has been provided, which information may include information about the credit quality of the borrower, the amount of the loan, the estimated value of the property, or any other information that was used in providing the GFE; (3) New information particular to the borrower or transaction that was not relied on in providing the GFE; or (4) Other circumstances that are particular to the borrower or transaction, including boundary disputes, the need for flood insurance, or environmental problems.

Request for Change in Loan Terms/ Fees Cont.

Description of changed circumstance (Examples: Loan Amount changed; Loan changing from Float to Lock; Other-explain):

Fees Changing as a Result of the Changed Circumstance

Fee Name	Amount of Last Fee Disclosed (\$)	Amount of Fee as a result of Changed Circumstance (\$)

Date Broker was advised of changed circumstance: _____

Date Broker received Appraisal: _____

Note: Each of the above events may require that additional documentation be provided to RMC to process this Request. Please contact your Account Executive for more information.

The undersigned certifies that the information relating to the event above was received within 24 hours prior to the provision of this Request to Lender. The undersigned represents that a re-disclosed GFE (and Settlement Service Provider List) has **not** been provided to the borrower(s), and acknowledges that Ross Mortgage Corporation will, in its sole discretion, determine whether a re-disclosed Good Faith Estimate should be issued.

Broker Name: _____

By (print name): _____

Title: _____

Signature: _____

Date: _____